

Date: \_\_\_\_\_

**The Labor Attache**

Migrant Workers Office  
Embassy of the Republic of the Philippines  
Doha, State of Qatar

Subject: **Application for Accreditation and/ or Job Order**

Dear Labor Attache:

Greetings!

Our company \_\_\_\_\_ together with our Philippine Recruitment Agency (PRA) \_\_\_\_\_, respectfully submit this application for accreditation and/or job order in accordance with the requirements and procedures of the Migrant Workers Office (MWO) in Doha, State of Qatar.

In support of this application, we are submitting the required documentary requirements. We likewise undertake to provide any additional documents, information, or clarification that may be required during the evaluation of our application.

Furthermore, we respectfully request the MWO to schedule and conduct a site visit at our office and/or workplace, as may be necessary, for the verification and assessment of our facilities, operations, employment requirements, and compliance with the applicable rules and regulations governing the recruitment and employment of Filipino workers.

We assure your good office of our full cooperation and commitment to comply with all applicable laws, rules, regulations, and policies of the Republic of the Philippines and the State of Qatar concerning the employment and welfare of Filipino migrant workers.

In view of the foregoing, we respectfully request the favorable consideration and approval of our application.

Thank you for your kind attention and assistance. We look forward to your favorable response.

Very truly yours,

\_\_\_\_\_  
Owner/ Manager/ Director